



**SCOTTISH
BUILDING SOCIETY**
Scotland's first Building Society

Return Form To:	
(For Society Use Only)	
Mortgage Account Number:	

INSURANCE ARRANGEMENTS (to be completed and submitted with Mortgage Application Form)

Name(s) of Applicant(s):	
Property Address:	

1. Home Insurance

It is a condition of the mortgage that the property, which forms the security for the loan, is adequately insured. If the Society does not receive details of buildings insurance arranged privately it will arrange this automatically under a Homeguard insurance policy, with Norwich Union. We will collect the monthly premium by adding this to the mortgage payment.

It would be helpful if you could confirm the following:

- (i) Have you or will you be arranging home insurance for the property, on behalf of the applicant(s)? YES NO
- (ii) If yes can you please complete the following details of the insurance that you have arranged or will arrange:

Name of Insurance Company:		
Policy Number (if known):		
Sum Insured:	£	

(Note: Property Insurance arrangements are to be approved by the Society prior to release of the mortgage funds. Cover should be linked to the RICS annual index of house-building costs. The policy should be endorsed with the Society's interest as Heritable Creditors primo loco. A £25 administration fee will be made and deducted from the loan cheque. Please ensure that the applicant(s) is/are aware that the Society's written consent is required for any subsequent alteration to the terms of the policy.)

2. Accident Sickness and Unemployment Insurance

It would be helpful if you could also confirm the following:

- (i) Have you or will you be arranging mortgage payment protection insurance, on behalf of the applicant(s)? YES NO
- (ii) If yes can you please complete the following details of the insurance that you have arranged or will arrange:

Name of Insurance Company:		
Policy Number (if known):		
Monthly Benefit:	£	

SIGNATURE OF MORTGAGE INTRODUCER

Signature: _____

Date: _____